

FACULTY OF ENGINEERING & TECHNOLOGY



Ph: 0121-2439043/52, Fax: 0121-2439067, E-mail: engineering@subharti.org, Web: www.engineering.subharti.org



A constituent college of
SWAMI VIVEKANAND SUBHARTI UNIVERSITY
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Office of the Dean

Ref. No. DEAN/FET/2023
Dated 15 Feb. 2023

MINUTES OF THE FACULTY BOARD MEETING

1. A Faculty Board Meeting chaired by Dr. Manoj Kapil, Dean was held on 14 Feb. 2023 at 02:00 PM in the Dean Office. During the Meeting the following were present:-

(a)	Dr. Manoj Kapil	Professor, Dean, FET	Chairman
(b)	Dr. Sharvan Kumar Garg	Professor, CS/IT	Member
(c)	Dr. Ravish Kumar Srivastava	Professor, ME	Member
(d)	Dr. Mukesh Ruhela	Professor, EEM	Member
(e)	Dr. Lalit Kumar	Assistant Professor, Food Tech.	Member
(f)	Er. Pankaj Kumar Gautam	Assistant Professor, EEE	Member
(g)	Er. Amit Kumar	Assistant Professor, ECE	Member
(h)	Er. Abhishek Tiwari	Assistant Professor, Civil Engg.	Member

2. The Dean, FET welcomed all the attendees in the meeting to discuss certain Academic issues. The agenda points discussed in the meeting are given in succeeding paras :-

Agenda No. 01 : To confirm the Minutes of the Board of Studies meeting held in the all departments during the session 2022-23.

Resolution : The Faculty Board confirmed Minutes of Board of Studies meeting held in the all departments in session 2022-23.

Agenda No. 02 : To report action taken on the minutes of Board of Studies held in the all departments during the session 2022-23.

Resolution : All points of Minutes of Board of Studies meeting have been noted by concerned faculty members and are being implemented.

Agenda No. 03 : **Proposal for commencement of New B.Tech. Program in B.Tech. (Aerospace Engineering) in Bhai Jaita Subharti Engineering College (BJSEC)** :- The Faculty Board members brought out to boost admissions in UG Engineering Program and keeping present trend of demand for Aerospace sector on higher side, we intend to start a new UG Program i.e. B.Tech. in Aerospace Engineering with intake of 30 seats in collaboration with Aharada Education. A MOU with Aharada Education in this regards has already been signed to start this Program. This program is proposed to start in Bhai Jaita Subharti Engineering College (BJSEC). This Program will be run a non AICTE approved program.

FACULTY OF ENGINEERING & TECHNOLOGY



Ph: 0121-2439043/52, Fax: 0121-2439067, E-mail: engineering@subharti.org, Web: www.engineering.subharti.org



A constituent college of
SWAMI VIVEKANAND SUBHARTI UNIVERSITY
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Resolution : The points was discussed is details in the meeting and Chairman has directed that we will submit detailed proposal for this New UG Program to get approval of Academic Council.

Agenda No. 04 : To discuss some important academic related issues.

Resolution : The Dean, FET also emphasized on the following points :-

- All teaching staff are required to give more attention towards their teaching methodology and keep record of classes with all details.
- All teaching staff are required to prepare their work book in which lesson plan for Lecture/Lab should be mentioned. This work book shall be made available at all time.
- Load Chart of each department should be maintained properly to ensure that load of teaching/other activities of the department are distributed equally.
- Placement activities have to be taken seriously. All faculty members should make maximum effort/liaison with Placement Cell to invite Companies for Campus drive.

3. At last, the Chairman thanked to all attendees of meeting and convey that all will do their duty as per procedure, honesty and with requisite transparency.

(Dr. Manoj Kapil)
Dean

Distribution :-

- Hon'ble Vice Chancellor, SVSU.
 - Chief Executive Officer, SVSU
 - HODs – CS/IT, ECE, EEE, ME, Civil Engg., Food Tech., EEM.
- } - for kind information please.

FACULTY OF ENGINEERING & TECHNOLOGY



Ph: 0121-2439043/52, Fax: 0121-2439067, E-mail: engineering@subharti.org, Web: www.engineering.subharti.org



A constituent college of
SWAMI VIVEKANAND SUBHARTI UNIVERSITY
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Office of the Dean

Ref. No. DEAN/FET/2023/1
Dated 13 Feb. 2023

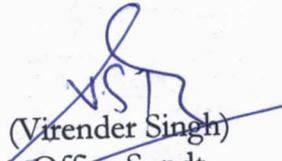
To

- HODs – CS/IT, ECE, EEE, ME, Civil Engg., Food Tech., EEM.

NOTICE

Sir,

1. I am directed to convey that Faculty Board Meeting will be held on **14 Feb. 2023** at **02:00 PM** in the Dean Office for discussion on the various agenda points related to this Institute.
2. All HODs are requested to present in the meeting.


(Virender Singh)
Office Supdt.

CC:

- The Dean, FET. – for information please.



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



FACULTY OF ENGINEERING & TECHNOLOGY

Office of the Dean

Ref. No. DEAN/FET/2023

Dated : 17 July 2023

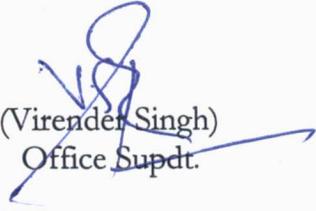
To

- HODs – CS/IT, ECE, EEE, ME, Civil Engg., Food Tech., EEM.

NOTICE

Sir,

1. I am directed to convey that Faculty Board Meeting will be held on **18 July 2023 at 02:00 PM** in the Dean Office for discussion on the various agenda points related to this Institute.
2. All HODs are requested to present in the meeting.


(Virender Singh)
Office Supdt.

CC:

- The Dean, FET. – for information please.

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

FACULTY OF ENGINEERING & TECHNOLOGY

Office of the Dean

Ref. No. DEAN/FET/2023/

Dated : 18 July 2023

MINUTES OF THE FACULTY BOARD MEETING

1. A Faculty Board Meeting chaired by Dr. Manoj Kapil, Dean was held on 18 July 2023 at 02:00 PM in the Dean Office. During the Meeting the following were present:-

(a)	Dr. Manoj Kapil	Professor, Dean, FET	Chairman
(b)	Dr. Sharvan Kumar Garg	Professor, CS/IT	Member
(c)	Dr. Ravish Kumar Srivastava	Professor, ME	Member
(d)	Dr. Mukesh Ruhela	Professor, EEM	Member
(e)	Dr. Lalit Kumar	Assistant Professor, Food Tech.	Member
(f)	Er. Pankaj Kumar Gautam	Assistant Professor, EEE	Member
(g)	Er. Amit Kumar	Assistant Professor, ECE	Member
(h)	Er. Abhishek Tiwari	Assistant Professor, Civil Engineering	Member

2. The Dean, FET welcomed all the attendees in the meeting to discuss urgent academic issue.

3. The Dean brought out into the notice of the Faculty Board that there is requirement of change of Syllabus for B.Tech., 1st year (common for all branches) for Ist & IInd Semesters as per AICTE norms w.e.f. academic session 2023-24. The Dean directed that concerned HODs will submit revised of Syllabus of B.Tech. for vetting the same and onward submission to higher authority for approval.

4. At last, the Chairman thanked to all attendees of meeting and convey that all will do their duty as per procedure, honesty and with requisite transparency.

(Dr. Manoj Kapil)
Dean

Distribution :-

- Hon'ble Vice Chancellor, SVSU. - for kind information please.
- HODs - CS/IT, ECE, EEE, ME, Civil Engg., Food Tech., EEM.



Office of the Dean

Ref. No. DEAN/FET/2023

Dated 18 July 2023

ATTENDANCE SHEET FOR THE FACULTY BOARD MEETING HELD ON 18 JULY 2023

The following faculty members were present during the Faculty Board Meeting on 18 July 2023 at 02:00 PM in the Dean Office :-

Sl. No.	Name of faculty members	Designation	Signature	
1	Dr. Manoj Kapil	Professor, Dean, FET	Chairman	
2	Dr. Sharvan Kumar Garg	Professor, HOD-CS/IT dept.	Member	
3	Dr. Ravish Kumar Srivastava	Professor, HOD-ME dept.	Member	
4	Dr. Mukesh Ruhela	Professor, HOD-EEM dept.	Member	
5	Dr. Lalit Kumar	Assistant Professor, HOD-Food Tech. dept.	Member	
6	Er. Pankaj Kumar Gautam	Assistant Professor, HOD-EEE dept.	Member	
7	Er. Amit Kumar	Assistant Professor, HOD-ECE dept.	Member	
8	Er. Abhishek Tiwari	Assistant Professor, HOD-Civil Engg. dept.	Member	

(Dr. Manoj Kapil)
Dean